

**BOROUGH OF CARLISLE
COUNCIL MEETING
May 11, 2023
7:00 PM**

MOMENT OF SILENCE Councilor Crampsie
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Crampsie

ROLL CALL

PRESENTATIONS

Employee Recognition – 2nd Lieutenant William D. Miller

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Meeting Minutes 04/13/2023

**B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2023**

<i>General Fund</i>	<i>\$ 1,106,613</i>
<i>Water Fund</i>	<i>\$ 722,379</i>
<i>Stormwater Fund</i>	<i>\$ 55,351</i>
<i>Sewer Fund</i>	<i>\$ 457,833</i>
<i>Solid Waste Fund</i>	<i>\$ 499,528</i>
<i>Capital Project Fund</i>	<i>\$ 516,430</i>
<i>Parking Fund</i>	<i>\$ 23,188</i>

C. HARB

The HARB recommends that Borough Council approve the following Certificate of Appropriateness:

1. *A request for a Certificate of Appropriateness by Dickinson College to remove storm windows, remove and replace original windows with Norwood 500 Series wood windows, scrape and paint trim, and mount the existing shutters to the exterior of the building with the original shutter hinges for stationary display at 249-255 West Louther Street.*
2. *A request for a Certificate of Appropriateness by Nathan Briggs for the replacement of original windows with Anderson 400 Series wood windows at 134 E Louther Street.*

D. Public Safety:

1. *Borough Council may approve the May 29, 2023, Memorial Day Parade from 8:00 a.m. – 11:30 a.m. The parade route is as follows: Parade begins on N. Hanover Street at North Street. It proceeds south on North Hanover Street to South Street. The parade turns right onto West Pomfret Street and proceeds west to South Pitt Street. The parade turns right onto South Pitt Street and proceeds north to West High Street. Turns right at West High Street and disbands at the Square. The Memorial Day Ceremony at the Veterans' Memorial Courtyard will begin at 9:45 a.m. Traffic is closed only around the Square per the Special Events Application request. Streets should re-open at 11:30 a.m. Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.*

E. Sustainability & Community Planning:

1. *Borough Council may approve a 60-day time extension request by Brian Linsenbach, Esquire of Stone, Wiley & Linsenbach, PC. on behalf of Hidden Meadows of Carlisle, LLC, for considering and taking action on the Final Subdivision and Land Development Plan for Hidden Meadows as per Section 226- 21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be August 10, 2023.*
2. *Borough Council may approve a 60-day time extension request by Greg Holtzman of BL Companies on behalf of Northside Village LLC, for considering and taking action on the Final Subdivision and Land Development Plan for Lot 8 of the Carlisle Auto Industries Subdivision as per Section 226- 21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be August 10, 2023.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:****REPORTS FROM COMMITTEES****A. Public Safety:**

1. Borough Council may authorize the closure of C Street between West and Factory Streets on May 27, 2023 from 8:00 a.m. – 10:00 p.m. for a community day fundraiser for Veteran's Services. Approval shall be contingent upon the receipt of a valid Certificate of Insurance naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.
2. Borough Council may approve a contract for \$1,137,230.00 (One million one hundred thirty-seven thousand two hundred thirty dollars) to Pierce Manufacturing Inc. for a 2026 Pierce Enforcer Rescue Pumper. This purchase will be ordered through the Commonwealth of Pennsylvania Cooperative Purchasing Program (COSTARS), Contract Number 013-E22-242 BID Number 772.

B. Public Works:

1. Borough Council may approve the purchase of a Doosan pull-behind air compressor and attachments for the Borough's mini-excavator; a Diamond rotary mower attachment, a Diamond hydraulic coupler attachment, and a 4-foot grading bucket; for a total cost of \$59,035.27 (Fifty-nine thousand thirty-five dollars and twenty-seven cents) from Highway Equipment & Supply Company of Harrisburg, PA through the Commonwealth of Pennsylvania's Cooperative Purchasing program (COSTARS).
2. Borough Council may approve the purchase of a new Elgin Pelican P Low Emission Diesel Street Sweeper from A & H Equipment of Harrisburg, PA for \$279,899.00 (Two hundred seventy-nine thousand, eight hundred ninety-nine dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS).
3. Borough Council may authorize the full release of the financial security posted by Carlisle Equity Investors, LLC of Conshohocken, PA for its Taco Bell Land Development Plan at 401 E. High Street, in the amount of \$205,583.13 (Two hundred five thousand five hundred eighty-three dollars and thirteen cents) to reflect completion of the project.

C. Sustainability & Community Planning:

1. Borough Council may approve the Annual Action Plan and Community Development Block Grant Program Budget for Fiscal Year 2023 and authorize the Mayor to execute all associated documents.
2. Borough Council may approve the submission of a Certified Local Government (CLG) grant application for \$25,000.00 (Twenty five thousand dollars) to fund an inspection level survey of architectural and historic resources in downtown Carlisle.
3. Borough Council may authorize a Stepped Small Government Enterprise License Agreement with ESRI over three (3) years.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

May 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

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| 11 | Council Meeting | 7:00 p.m. |
| 25 | Planning Commission | 5:30 p.m. |
| 29 | Borough Offices Closed for the Holiday | |
| 30 | HARB | 5:30 p.m. |
| 31 | Council Workshop Meeting | 6:00 p.m. |

June 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

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| 01 | Zoning Hearing Board | 6:30 p.m. |
| 01 | Parks & Recreation Board (Stuart Community,415 Franklin Street) | 7:00 p.m. |
| 08 | Council Meeting | 7:00 p.m. |
| 22 | Planning Commission | 5:30 p.m. |